



New American Pathways®

HELPING REFUGEES AND GEORGIA THRIVE

Position Title: Voter Engagement and Advocacy Intern

Department: Civic Engagement

This internship requires a minimum commitment of 10 - 15 hours per week for 4 months in the New American Pathways' office.

New American Pathways is a local 501(c) 3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples' unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

GENERAL DESCRIPTION

This position is intended to provide qualified interns with opportunities to learn through experience about key aspects of strengthening civic engagement within new American communities through voter registration, voter education, and grassroots voter mobilization. The position is ideal for candidates with a background in education, social sciences, and/or communication who are interested in utilizing their skills and knowledge to contribute to a more informed and engaged electorate of new American citizens.

KEY RESPONSIBILITIES

- Attend meetings and events pertinent to special elections.
- Assist in the design and dissemination of educational materials aimed at informing voters on key election dates, processes, and ballot content.
- Work with New AP Civic Engagement staff, volunteers, and coalition partners to mobilize new Americans to the polls through grassroots Get Out the Vote (GOTV) efforts
- Work with New AP Civic Engagement Manager and staff to plan and help run voter education workshops
- Register new citizens to vote at naturalization ceremonies and at select, relevant sites and community events within the larger Metro Atlanta area.
- Work on special projects for Civic Engagement Manager and other duties as assigned

SKILLS AND COMPETENCIES

- Strong organization skills; the ability to multitask and maintain focus in a fast-paced environment
- Knowledge of and/or interest in Georgia's political environment
- Basic computer skills (MS Office, Word, Excel, PowerPoint, Outlook)
- Ability to work some nights and weekends required
- Submit to criminal background check
- Sensitivity to cultural, ethnic and religious diversity
- Interest in working in a nonprofit organization and in the refugee community
- Strong written and oral communication skills

TO APPLY: Interested candidates may submit their application, resume and cover letter to volunteerengagement@newamericanpathways.org No phone calls please. **This is a non-paid internship.**