



New American Pathways<sup>®</sup>  
HELPING REFUGEES AND GEORGIA THRIVE

**Position Title: Young Women's Leadership Program Intern**

**Department:** Education and Youth

**Application Deadline:** April 21<sup>th</sup>, 2017

**Start Date:** May 4<sup>th</sup>, 2017

This internship requires a minimum commitment of 15-20 hours a week for 4 months. Must be flexible and available on some nights and weekends.

New American Pathways is a local 501(c)3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples' unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

#### GENERAL DESCRIPTION

The *Young Women's Leadership Program (YWLP)* supports refugee girls by promoting educational enrichment, leadership and life skills while establishing a foundation for their future careers. The program provides essential skills to help high school girls grow toward self-sufficiency. The YWLP is committed to closing the achievement gap and supporting girls at risk of falling behind. We aim to impact the lives of teen girls by providing continuous encouragement, support and personal engagement.

#### KEY RESPONSIBILITIES

- Assistance with student enrollment processes including individual orientation, interviews, and match services
- Assistance with developing supplemental curriculum, assessments and evaluations for incoming school year
- Assistance with developing a system for student files, calculating and logging data for focus groups evaluations and assessments
- Charting results from mentee enrollment interviews and exit interviews
- Assist in developing mentor training, literature, matching and activities for new mentors and volunteers
- Tutor students in individual and small group settings
- May be asked occasionally to support our student summer program in Dekalb County Schools.

#### SKILLS AND COMPETENCIES

- Interest in education and educational experiences of refugees
- Excellent communication skills
- Ability to work with others in a culturally sensitive, kind and mature manner
- Strong skills in Youth development
- Experience and interest in working with volunteers and clients
- Previous experience working with youth, non-profit, and/or volunteer experience preferred

**TO APPLY:**

Interested candidates may submit their application, resume and cover letter to Mary Cash at [volunteerengagement@newamericanpathways.org](mailto:volunteerengagement@newamericanpathways.org), no calls please. This is a non-paid internship.