



New American Pathways®  
HELPING REFUGEES AND GEORGIA THRIVE

**Position Title: Resettlement Intern**

**Department:** Resettlement & Resource Navigation

**Application Deadline:** April 21<sup>th</sup>, 2017

**Start Date:** May 4<sup>th</sup>, 2017

This internship requires a minimum commitment of 15-20 hours per week for 4 months in the New American Pathways' office.

New American Pathways is a local 501(c)3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples' unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

#### GENERAL DESCRIPTION

This position is intended to provide qualified interns with an experience of working one-on-one with refugee clients from all over the globe. In this role, the intern will have the opportunity to refine his/her inter-cultural communication skills, expend his/her knowledge base a variety of cultures, and observe the refugee experience from arrival to the U.S. through the initial phases cultural adjustment.

#### KEY RESPONSIBILITIES

- Assist in conducting public transportation orientation (MARTA) for newly arrived refugees
- Assists with new arrival airport pick-ups and apartment set-ups
- Assists in initial orientation session to the United States for newly arrived families
- Visits refugee families to assess their needs and progress toward self-sufficiency by introducing general American cultural concepts through explanation and example:
  - Provides assistance with community orientation and home management
  - Instructs clients with social adjustment activities (public transit/shopping/budgeting/etc.)
- Completes case file documentation
- Attends meetings with outside stakeholders along with New American Pathways staff members
- Assists clients in scheduling and attending appointments
- Assists in grocery shopping for clients
- May be asked occasionally to support our student summer program in Dekalb County Schools.

#### SKILLS AND COMPETENCIES

- Ability to communicate with people of various ethnic and cultural backgrounds; cultural sensitivity
- Strong organization skills; the ability to multitask and maintain focus in a fast-paced environment
- Willingness to gain understanding of basic refugee experience; sensitive to the refugees' histories
- Basic computer skills
- Bilingual skills are a plus, but not required not required

**TO APPLY:**

Interested candidates may submit their application, resume and cover letter to Mary Cash at [volunteerengagement@newamericanpathways.org](mailto:volunteerengagement@newamericanpathways.org), no phone calls please. This is a non-paid internship. Students may receive credit.